

Privacy Notice

Last update: 08/01/2021.

I. RESPONSIBLE FOR PROCESSING

Intelligence Bureau and Laboratory s.a. de c.v (hereinafter, “IBL”), with domicile at privada de los industriales #110A int. 302, Benito Juárez Jurica, Santiago de Querétaro, Querétaro, C.P. 76127, in accordance with the Federal Law on the Protection of Privately-Held Personal Data and international regulations (hereinafter, the “**Regulations**”), is responsible for the processing of personal data collected as a result of the use of the digital application iEntry Corporate (hereinafter, the “**Platform**”), with respect to certain individuals and entities that use of the Platform (“**Data Subject**” and/or the “**Data Subjects**”), to be able to access and physically enter the facilities, branches, offices and/or any other physical place and/or space (“**Facilities**”), authorized by the United Nations (“**UN**”).

The Data Subjects can and may send e-mail to the ARCO (access, rectification, cancellation and opposition) controller, who shall be responsible for the care and processing of personal data of said Data Subjects, which should be sent to the email address: contacto@ibl.mx, or by telephone at: +52 442 227 8995.

II. PURPOSES OF PROCESSING

The personal data collected through the Platform and necessary for the rendering of services offered to the Data Subjects through the Platform, shall be used for the following purposes: **(i)** for Data Subjects to access and/or physically enter UN Facilities in the following jurisdictions Irak and Kuwait; **(ii)** to fulfill IBL’s obligations to the UN; **(iii)** to verify and confirm any personal data of the Data Subject; **(iv)** to support Data Subjects in the handling, operation and execution of the Platform; and, **(v)** to store and manage the information and personal data provided by Data Subjects in the use, operation and execution of the Platform.

IBL, upon authorization by the UN, reserves the right to change the above-mentioned purposes in accordance with section **XI**. of this Privacy Notice.

III. PERSONAL DATA TO BE COLLECTED AND PROCESSED

In order to enter UN Facilities, the Data Subject(s) who register(s) and/or are registered on the Platform must enter and provide the following personal data:

- Names and surnames;
- Date of birth;
- Address;
- Nationality;
- Marital Status;
- Place of Birth;
- Profession and/or occupation;
- Land line;
- Mobile phone; and,

- E-mail address.

Also, the Data Subject(s) shall send and/or “upload” a valid official identification through the electronic and/or mobile device through which the Platform is executed and/or operated, likewise, with said electronic and/or mobile device they shall take a photograph of their face and facial features through the corresponding option within said Platform.

The personal data mentioned above and that the Data Subject(s) shall provide during the execution and operation of the Platform shall be stored, cared for and administered by IBL.

Personal data may and shall be shared, through the Platform, only with the UN, with the purpose and objective that the Data Subject(s) are authorized to access and/or physically enter UN Facilities, as well as to enable IBL to comply with its previously acquired obligations to the UN.

IBL shall use the information and personal data that the Data Subject(s) share, through the Platform, to carry out and comply with the purposes of the processing mentioned in section **II.** of this Privacy Notice.

This Privacy applies to information and personal data collected by IBL on and through the Platform or that the Data Subject(s) of the personal data provide(s) directly when visiting or entering or using, running and/or operating the Platform, as well as with respect to information and personal data obtained from various sources permitted by applicable law.

IV. DATA TRANSFER

Please be aware that personal data of the Data Subject(s) shall be shared with the UN in order for the Data Subject(s) to enter and/or physically access UN Facilities. By reading and accepting this Privacy Notice, you acknowledge and agree that IBL may share and transmit your personal data for the purpose of fulfilling and executing the services requested by the Data Subject(s) for the purpose of accessing and being grant physical entry to UN Facilities.

In compliance with the above, IBL shall share the following personal data with the individuals and/or entities listed below:

Recipient	Data Shared	Purpose
UN	Name and surname, date of birth, address, nationality, marital status, place of birth, profession and/or occupation, landline or mobile phone, e-mail, photograph and official identification.	The purpose of the transmission of this data is to allow the Data Subjects of the personal data to enter UN Facilities.

IBL shall only be responsible for the personal data that is transferred through the Platform, in case the Data Subjects transfer data through other platforms or means of communication, this Privacy Notice shall not be applicable thereto.

Likewise, the data of the Data Subject(s) may be transferred by IBL without consent and/or authorization of the Data Subject(s) in the terms of the applicable Regulations.

V. INFORMATION THE DATA SUBJECT(S) SHALL HAVE ACCESS TO

IBL shall provide the Data Subject(s) using the Platform with their account information, as well as the authorization obtained, or not, from the UN to physically access and enter its Facilities.

VI. ACCESS, RECTIFICATION, CANCELLATION AND OPPOSITION (ARCO) RIGHTS

The Data Subject(s) has(have) the right **(i)** to know the personal data that IBL has with respect to said Data Subject(s), as well as the forms that these shall be used and the conditions of use that shall be afforded thereto (**A**ccess); **(ii)** to request the correction and/or modification of information and personal data in case these are outdated or have been modified, are inaccurate and/or incomplete (**R**ectification); **(iii)** to request that the Data Subject(s), as well as their personal data be removed from the records or databases of IBL, or from the Platform, when the Data Subject(s) consider(s) that these are not being used in accordance with the principles, duties and obligations provided in the Regulations (**C**ancellation); and, **(iv)** to oppose the use by IBL and/or the Platform of their personal data for specific purposes (**O**pposition). These rights are known as “**ARCO**” rights.

In order to exercise the ARCO rights, the Data Subject(s) must submit the respective request via e-mail sent to the e-mail address contacto@ibl.mx (hereinafter, “**ARCO Request**”). Said ARCO Request must contain: **(i)** full name and address of the Data Subject(s); **(ii)** copy of the document evidencing the identity or, as the case may be, the legal representation of the Data Subject(s); **(iii)** description of the personal data on which the exercise of any ARCO right is sought; **(iv)** any other element that facilitates the location of the personal data; **(v)** the ARCO right it intends to exercise; **(vi)** a brief account of the reasons why the Data Subject(s) intend(s) to exercise the ARCO rights; and, **(vii)** an e-mail address to which the corresponding resolution to the ARCO Application must be notified.

Once the ARCO Request has been submitted, IBL shall communicate and notify the same within a period of 20 (twenty) business days following the submission of the ARCO Request by the Data Subject(s), of the resolution and/or response to said ARCO Request. The cancellation of the personal data shall be subject to the provisions of the applicable Regulations.

VII. REVOCATION OF CONSENT

The Data Subject(s) can revoke the consent for the processing of their personal data, for which, the Data Subject(s) must send by e-mail the respective request to

the e-mail address contacto@ibl.mx, accompanied by the information and documentation mentioned in the section “*Access, Rectification, Cancellation and Opposition Rights*” of this Privacy Notice. However, it is important that the Data Subject(s) bear(s) in mind that, for certain purposes in terms of fulfilling the obligations undertaken, the revocation of the consent of the Data Subject(s) could imply that IBL is not able to continue providing the service requested through the Platform, or the conclusion and/or termination of the relationship of the Data Subject(s) with IBL. Likewise, it should be considered that not in all cases shall IBL be able to comply with the request of the Data Subject(s) or stop the use of their personal data immediately, since it is possible that, due to any such legal obligation, especially derived from the legal relationship with the UN or with any other administrative and/or judicial authority, IBL may require to continue processing the personal data of the Data Subject(s) for an additional period of time.

To revoke consent, the Data Subject(s) must submit their application through the Platform. In order to become aware the procedure and requirements to exercise the revocation of the consent to use personal data, the Data Subject(s) may communicate through any of the following means **(i)** e-mail: contacto@ibl.mx; and, **(ii)** contact number +52 442 227 8995.

VIII. SECURITY LOCKS

In order to afford greater protection and confidentiality to the personal data of the Data Subject(s), IBL shall implement all possible security measures within its reach, such as the use of security locks, firewalls, VPN, SSL certificates, among others.

Notwithstanding the foregoing, and given that such security measures are provided by third parties, IBL shall not be liable for violations to the security of the Platform that could be caused by third parties to the detriment of the Data Subject(s).

IX. USE OF COOKIES, WEB BEACONS OR ANY OTHER SIMILAR OR ANALOGOUS TECHNOLOGY

1. Sites to collect information

IBL uses various platforms and sites to collect information and personal data through so-called “*cookies*”, which are text files that are placed on an electronic device, computer or mobile device, in order that said electronic device, computer or mobile device, analyze how the Platform is run by the Data Subject(s).

2. Information collected through cookies and similar technologies

IBL and its service providers use so-called “*cookies*”, “*web beacons*” and/or other technologies to receive and store certain types of information whenever Data Subjects interact and run the Platform through their electronic device, computer or mobile device. A “*Cookie*” is a small file containing a string of characters that is sent to your electronic device, computer or mobile device when you visit a website. When you revisit the Platform or service provider sites, the “*cookie*” allows the service provider sites to recognize your browser. Cookies can store unique

identifiers, Data Subject(s) preferences, or other information. Data Subject(s) can reset their browser to reject all cookies or to be notified when a cookie is being generated and/or sent. However, certain features or services on the Platform or service provider sites may not function properly without the application of cookies. IBL uses cookies to improve the quality of service, including storing folder preferences, and tracking folder trends.

Web beacons are images inserted in a web page or e-mail, which can be used to monitor the behavior of a visitor, as well as to store information about the IP address of the Data Subject(s), duration of the time of interaction in said page and the type of browser used, among others.

We hereby inform you that IBL uses “cookies” and “web beacons” to obtain personal information from Data Subjects, such as the following:

- Type of browser and operating system of the Data Subjects;
- The websites they visit;
- The links you follow and/or visit frequently;
- The IP address;
- The site that the Data Subject(s) visited prior to entering the Platform.

These cookies, web beacons and other technologies may be disabled. There are several sites on the Platform that may connect to other websites that do not work under the Platform’s privacy policies. When the Data Subject(s) connect(s) to other websites, the privacy practices of the Platform and this Privacy Notice shall no longer apply for all applicable legal purposes. Data Subjects are encouraged to review each site’s privacy policy and privacy notice before disclosing any personally identifiable information. All personal data collected shall be updated for the purposes for which it was collected and in the event that the personal data is no longer necessary for the purposes provided by IBL it shall be cancelled.

X. MODIFICATIONS TO THE PRIVACY NOTICE

This Privacy may be revised, changed or updated as a result of new legal requirements; IBL’s current contractual relationship with the UN; IBL’s own needs with respect to products or services it offers; its privacy practices; changes in its business model; or for other reasons.

These modifications shall be available to the public through the following means:

- Ads visible on the Platform site (section “*Privacy Notice*”);
- Through the last email that users and/or Data Subjects have provided in the Platform;
- Notification through the Platform.
- Within the mobile application.

XI. CONSENT

By accessing and using the Platform, the Data Subject(s) give their consent to the processing of their personal data in accordance with this Privacy Notice, as well as the applicable Regulations.

Any questions or comments regarding this Privacy Notice, as well as the exercise of any other rights that derive from the applicable Regulations, should be directed to the Privacy Notice Officer at contacto@ibl.mx.

This Privacy is available to you on the Platform.

I(we), Data Subject(s) hereby declare that the comprehensive Privacy Notice has been made available to me(us) through the Platform and I(we) consent and authorize the processing and transfer of my(our) personal data in accordance with this Privacy Notice.

TERMS AND CONDITIONS

This agreement describes the terms and conditions of the services provided by Intelligence Bureau and Laboratory s.a. de c.v (hereinafter referred to as “IBL”), on and within the digital platform called iEntry corporate (hereinafter referred to as the “**Platform**”). IBL is a company duly incorporated under the laws of the United Mexican States that offers and provides to the United Nations National Organization (hereinafter, “**UN**”), *inter alia*, personnel, officials and/or general public digital identification services, to access and/or enter, prior identification of the user, the facilities, branches, offices and/or any other physical place and/or space authorized by the UN (hereinafter, “**Facilities**”). Any reference to IBL in the Platform or in these terms and conditions shall be deemed to extend to IBL and any of its subsidiaries or officers and/or employees.

By using the services offered by the Platform, the persons and users authorized by the UN (“**User**” and/or “**Users**”), to access its Facilities, acknowledge and agree that the following terms and conditions are binding and enforceable between such Users, the Platform and the UN. They also accept and acknowledge the responsibilities arising from and/or deriving under this agreement and these terms and conditions.

Therefore, Users by accepting these terms and conditions acknowledge that this agreement shall govern the contractual relationship, responsibilities and any other legal consequence that may arise from this agreement, between Users, the Platform and the UN.

The User and/or the Users, shall be entitled to use the services offered by the Platform provided that they read and accept these terms and conditions, otherwise or in the case of rejecting and/or not accepting these terms and conditions, they must refrain from using the Platform.

I. CAPACITY AND LEGITIMACY

To use the Platform, Users must have legal capacity to contract. The Platform may not be used by persons who do not have legal capacity to bind themselves, minors and those Users who have been suspended or disqualified by the UN or by IBL under the terms established in these terms and conditions.

The User or Users acknowledge and agree that in accordance with the laws of the country in which they shall use the services offered by the Platform, they have sufficient legal capacity to bind themselves to the terms of this agreement, as well as these terms and conditions.

In addition, to use the Platform, the User(s) must be authorized by the UN to enter and access its Facilities through the Platform. IBL may at any time terminate the use of the Platform or access to its Facilities by any person, User and/or Users who is(are) not authorized by the UN, or for any reason set forth in these terms and conditions.

II. REGISTRATION

The User and/or Users must fill in the registration established in the Platform, with their personal information, which must be true, current, accurate and complete. The User(s) shall be liable for any contractual or non-contractual obligation and/or liability arising from the provision on the Platform of false, outdated, inaccurate or incomplete information to, as the case may be, the UN or any other entity or person that such false, outdated, inaccurate or incomplete information may cause and/or generate.

IBL or the UN shall have the right, at any time, to prohibit and remove the registration of Users who do not comply with the above paragraph, as well as to deny access to its Facilities at its discretion.

Once the User and/or Users have made their initial registration through the Platform iEntry corporate shall provide those Users with an account number and credentials that will allow them to interact with the Platform. The use of such data is the responsibility of the User(s) and must be guarded and protected. It is expressly forbidden to disclose to third parties any data and information provided by the Platform.

The account number and credentials are non-transferable and may only be used by those who have registered with the Platform and are authorized by the UN to use the same. Obtaining the account number and credentials makes the User(s) responsible for the proper use thereof, since they are unique and personal, and therefore only the registered User(s) may have access to the Platform.

Users agree to use their credentials and account number as specified by the UN and in accordance with the law, morals and good customs. In the event that the User uses the credentials and account number in contravention of the above, he/she shall be responsible for the misuse thereof, as well as the legal and extralegal consequences that such misuse may give rise to.

Users shall be directly responsible to the UN for the personal data they provide and enter during registration on the Platform, and by accepting these terms and conditions they agree to hold harmless IBL from any legal or extra-legal claims that may arise as a result of the information provided and entered by Users.

III. PRIVACY OF PERSONAL DATA

To use the Platform, Users must enter the personal information requested in the corresponding section, authorizing IBL to provide such personal information to the UN. The IBL shall make available to the UN through the Platform the personal information provided and entered by Users to the UN. For this purpose, IBL shall store the information in servers that maintain standards of quality, security and technological protection in accordance with its capabilities and internal policies and standards, which comply with all applicable law.

The information provided by Users shall be treated as confidential and shall only be disclosed to third parties to fulfill the purposes of the services offered on the Platform by IBL.

IBL shall take and adopt all reasonable and necessary measures to safeguard all personal information obtained from Users.

By accepting these terms and conditions, the User and/or Users acknowledge that IBL is not and shall not be liable to indemnify for any damage caused by infiltrations, viruses or any misconduct generated or caused by any third party or by the illegal removal of personal and confidential information provided and/or entered into the Platform.

IBL shall process the personal data provided and entered into the Platform in accordance with the Federal Law on the Protection of Privately-Held Personal Data and with the applicable international regulations on confidentiality and protection of personal data. For more information, please visit our Privacy Policy and our Privacy Notice.

IV. RIGHT OF IBL TO CANCEL REGISTRATIONS

The User and/or Users are and shall be expressly prohibited to: **(i)** enter and/or provide false information in execution of and within the Platform; **(ii)** make publications that are contrary to the internal regulations of the UN or to morals and good customs; **(iii)** exploit and/or exercise in any way the services of IBL in a manner not authorized by the UN and contrary to these terms and conditions; **(iv)** use the Platform to carry out and/or perform unfair competition practices, for fraudulent purposes or any other purpose which is against the law or morality; and **(v)** use the information provided by the Platform for purposes other than those set forth in these terms and conditions.

The User or Users who are found to be engaging in any of the conducts described in the above paragraph or any other conducts at the discretion of IBL and/or the UN, shall be removed from the Platform, without prior notice and without prejudice

to any civil, commercial or criminal actions and/or any other actions that may be taken for conducts that may be incurred.

V. MODIFICATIONS TO THE AGREEMENT

IBL may, with the prior approval of the UN, modify these terms and conditions at any time by informing its Users through the Platform, without the need for prior authorization or notice.

Any modification to these terms and conditions shall become effective 5 (five) business days after its publication on the Platform. In the event that Users do not agree with the modifications made by IBL, they must refrain from and therefore discontinue using the Platform and if so, may give notice of this situation to IBL to proceed with the cancellation and withdrawal of their account. It shall be understood and therefore accepted the modifications made to these terms and conditions, if the User or Users continue to use the Platform, without giving any notice or reject them.

VI. SERVICES

The User and/or Users when registering on the Platform shall enjoy the services that IBL previously contracted with the UN, consisting of the services of digital identification of personal data, for the purpose of enabling Users to enter the UN Facilities.

The conduct that Users of the Platform perform within the UN shall be their responsibility before the UN, provided that Users by reading and accepting these terms and conditions agree to hold harmless IBL regarding any claim for the use of the Platform before the UN or any other third party.

VII. SECURITY

IBL shall make any and all reasonable efforts within its reach, as well as in accordance with its internal technical capabilities, to protect the personal information that Users enter and/or provide on the Platform, which it shall implement through the use of different programs and software that comply with all the requirements and formalities established in the applicable law for the processing of sensitive and/or confidential information.

IBL does not represent or warrant by means of these terms and conditions, that the Platform shall remain free from loss, damage, attack, virus, interference, hacking or other security penetration to which it may be subject, therefore, Users, by accepting these terms and conditions, release IBL from all liability that may arise from or be directly and/or indirectly related to the foregoing.

VIII. RESPONSIBILITY

IBL only makes and shall make available to Users a virtual space, whereby it shall them to have access to UN Facilities through a facial recognition system (BIOOCR).

IBL does not and shall not have control over the accuracy and adequacy of the information that Users enter and record on the Platform, or the actions that occur or are committed by Users within UN Facilities, and therefore shall not be responsible for the *accuracy and adequacy of personal information entered by Users* or whatever happens within UN Facilities.

IX. SYSTEM OR DATABASE INFRINGEMENTS

It is prohibited to alter, disturb, damage or carry out any other conduct that modifies the Platform, the system of IBL, the software, the operation and/or the database owned and/or held by IBL, therefore, any conduct of the similar and/or equal nature to the above, shall cause responsibilities that Users shall be required to indemnify in favor of IBL and/or the UN.

A person caught engaging in any of the activities mentioned in the above paragraph shall be liable for any applicable legal actions, as well as for indemnifying IBL and/or the UN for any damages that such conduct may cause.

X. SANCTIONS

Users who conduct themselves in a manner contrary to law, morality or these terms and conditions shall be subject to the following sanctions: **(i)** immediate suspension prior without notice of the account registered on the Platform; **(ii)** payment of damages; and **(iii)** liquidated damages.

By accepting these terms and conditions, Users accept and acknowledge that IBL may, at its discretion or at the request of the UN, block and terminate the account registered with the Platform, as well as demand payment of any damages or liquidated damages incurred, as appropriate.

XI. SYSTEM FAILURES

IBL shall not be responsible for any technical failures that may occur on the Platform, on the Internet or on the system that operates the Platform and does not warrant Users access and use the Platform without interruption. Therefore, Users by submitting and accepting these terms and conditions acknowledge that IBL is not responsible for any damage that may be caused to Users by technical failures that may occur on the Platform, on the Internet or on the system that operates the Platform and/or of any other nature.

XII. INTELLECTUAL PROPERTY

Unauthorized use by Users of the Platform, the software or any of the services of IBL, is strictly prohibited and infringes intellectual property rights and industrial property rights, as well as copyright of IBL and/or its licensors and/or their beneficiaries, being the Users subject to civil, commercial, administrative and/or criminal penalties, as well as possible monetary indemnity for damages caused by

the infringement and/or unauthorized use of copyright and intellectual property of IBL.

The contents of the screens related to the services that IBL offers, as well as the programs, databases, networks and files that allow Users to access the Platform, are the exclusive property of IBL and are protected by the laws and international treaties on copyright and intellectual and industrial property, trademarks, patents, models and industrial designs. The improper use of such information, as well as the total or partial reproduction of such content is prohibited, unless expressly authorized in writing by IBL.

XIII. COMPENSATION

By using the Platform, the User and/or Users agree, to the extent permitted by law, to indemnify and hold harmless IBL, its directors, executives, employees, affiliates, agents, suppliers, principals and dependents, from any claims arising out of and/or caused by the User's and/or Users' failure to comply with these terms and conditions.

The foregoing means that Users may not sue, request compensation for any damages and/or take legal action of any nature whatsoever against IBL, its directors, executives, employees, affiliates, agents, suppliers, principals and dependents, arising from the decision to remove or deny the processing of information, as well as from the suspension of use of the registered account and/or interruption of access and/or termination of the Platform account. This indemnity provision applies to all violations under these terms and conditions.

XIV. TERMINATION

If Users fail to comply, either IBL or the UN or they both suspect that Users have not complied with any of the provisions of these terms and conditions or have failed to comply with them, IBL may, at its sole discretion and without need of prior notice: **(i)** terminate this agreement and/or cancel its access account, being liable for any amount of money due to IBL or the UN until the date of such termination; and/or, **(ii)** disallow access to the Platform to use the services offered by the Platform; and/or, **(iii)** deny or restrict Users' access to the UN Facilities.

XV. APPLICABLE JURISDICTION

For the interpretation, performance, and execution of these terms and conditions, the parties expressly submit to the jurisdiction of the competent courts of Santiago de Querétaro, Querétaro, waiving in consequence any other jurisdiction that may correspond to them by reason of their present or future domicile.

XVI. DISPUTE RESOLUTION

By accepting these terms and conditions, Users freely and voluntarily agree that all disputes, controversies, divergences or litigious matters arising from this agreement and terms and conditions, before resorting to arbitration or any of the

alternative means of dispute resolution set forth below, shall be submitted to IBL through the e-mail address support@ibl.mx (hereinafter, "**Complaint**").

Once the Complaint referred to in the above paragraph has been submitted and the User's claim has not been satisfied within 45 (forty-five) business days from the submission of said Complaint, the User agrees to submit said disputes, divergences or litigious matters arising from this agreement or related therewith, firstly to the procedure under the Mediation Rules of the International Chamber of Commerce (hereinafter, the "**Mediation Rules**").

In the absence of a resolution of the disputes in terms of said Mediation Rules, within 45 (forty-five) business days following the filing of the request for the mediation procedure, such disputes shall be finally resolved in accordance with the Rules of Arbitration of the International Chamber of Commerce (hereinafter, the "**ICC Rules**"), by one or more arbitrators appointed in accordance with the ICC Rules, with headquarters in Mexico City and being the Mexican law applicable for the resolution of such dispute, the language of the arbitration shall be Spanish and the parties, the Institution and the Arbitral Tribunal are entitled to admit, interpret and translate English documentation submitted by the parties.

For its part, IBL may at any time initiate the dispute resolution procedure that best suits its interests, in order to demand the performance of any obligation by the Users, as well as to demand the payment of damages caused, as well as any indemnity that may be generated in favor of IBL.